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## CABINET AGENDA

Date: Wednesday 18th July 2018

Time: 7.00pm NB Time

Venue: Council Chamber

This meeting will be webcast live on the internet.

Membership:

Councillor Smith Chairman - Leader of the Council

Councillor Stanley Finance, Policy and Resources

Councillor Mrs Egan Housing and Council Homes

Councillor Howard MBE Streets, Waste, Floods and Water

Management

Councillor Isaacs Neighbourhoods & Safer Communities

Councillor MacLean Health & Wellbeing

Councillor Mumford Regeneration & Business Liaison

Councillor Sheldon Commercial Contracts and Commercial

Opportunity

Councillor Varker Environment & Leisure

Cabinet Enquiries: John Riley Ext 2417/Ann Horgan ext. 2413

Reference: 2/2018/2019

Publication Date: Tuesday 10th July 2018

# AGENDA PART I (Business to be taken in public)

- 1. Apologies
- 2. Members' Interests
- 3. Minutes

To approve the Minutes of the meeting held on 20th June 2018.

4. Forward Plan

To review the Forward Plan.

- 5. Public Health and Wellbeing
- 6. Environment
- 6(a) Provision of Clinical Waste and Offensive Waste Collection Service (Report of the Cabinet Member for Streets, Waste, Flood and Water Management)
- **6(b)** Highways Improvements Essex County Council Matched Funding Offer (Report of the Leader of the Council)
- 7. Transforming Our Community
- 7(a) Regeneration and Assets Update
  (Report of the Cabinet Member for Regeneration and Business Liaison)
- 8. Efficient and Effective Customer Focused Services
- 9. Matters to be referred from /to Policy & Scrutiny Committees
- **10.** Matters to be referred from /to the Standing Committees There are no matters.

#### **PART II**

(Business to be taken in private)

(Item to be considered with the press and public excluded from the meeting)

There were no items known at the time of publication of the agenda.

# INFORMAL CABINET SESSION

<u>All Councillors</u> are welcome to take part in this informal question time session with Cabinet at the end of the meeting. The session will be time limited and will conclude not later than <u>9pm</u>.





#### **CABINET**

#### **20TH JUNE 2018**

#### PRESENT:

Councillor Smith Chairman Leader of the Council

Councillor Stanley Finance, Policy and Resources
Councillor Mrs Egan Housing and Council Homes

Councillor Howard Streets, Waste, Floods and Water Management

Councillor MacLean Health & Wellbeing

Councillor Mumford Regeneration & Business Liaison

Councillor Sheldon Commercial Contracts and Commercial

Opportunities

Councillor Varker Environment & Leisure

**APOLOGIES:** Councillor Isaacs.

#### ALSO PRESENT:

Councillors: Acott, Anderson, Blackwell, Mrs Blissett, Campagna, Greig, Hart, Mrs Haunts, Johnson, Palmer, Riley, Mrs Sach Skipp and N.Watson.

#### 1. MEMBERS' INTERESTS:

#### 2. MINUTES:

The Minutes of the Cabinet meeting held on 21st March 2018 were approved and signed by the Chairman as a correct record.

#### 3. FORWARD PLAN:

To comply with regulations under the Localism Act 2011, the Leader of the Council presented a revised Forward Plan to the meeting which outlined key decisions likely to be taken within the next quarter 2018. The Plan was reviewed each month.

**Resolved** – To note and approve the Forward Plan as amended.

#### 4. FOOD & HEALTH AND SAFETY SERVICE PLAN 2018-19

Cabinet received report seeking approval of the Council's Food & Health and Safety Service Plan for 2018/19.

#### Resolved:

- 1. To approve the Food & Health and Safety Service Plan for 2018/19.
- 2. To refer the Food & Health and Safety Service Plan for 2018/19 for examination by Scrutiny Committee (to improve understanding of the service).

#### 5. LITTERING OFFENCES - IMPROVED POWERS

Under this item the Chairman, Leader of the Council reported receipt of a petition suggesting that the Council engages a private self- financing company to enforce laws on littering, dog fouling and fly tipping and suggested that the Environment Policy & Scrutiny Committee consider the petition and report back to the Cabinet. This was agreed.

Cabinet considered a report seeking endorsement of a proposed increase in the fixed penalty fine for littering on all land to which the public have access to within the Borough (which includes the public highway and public open spaces) and advising of the new power to deal with littering from vehicles.

#### Resolved:

- 1. To endorses the increase in the Fixed Penalty Notice fine to £150, the maximum allowable, with no reduction for early payment; and
- To notes the new legislation allowing Principal Litter Authorities, i.e. Borough/District Councils to serve fixed penalty notices on owners of vehicles out of which litter is discarded.

#### 6. FINANCIAL UPDATE

The Cabinet considered a report providing the latest medium term financial forecast in respect of the General Fund and updating Cabinet on developments of a financial nature, which might impact on the Council's financial plans in respect of either the General Fund or Housing Revenue Account (HRA).

#### Resolved:

To note the report and approve the amendments to the Capital Programme for 2018/19, detailed within section 7 of this report:

 The addition of £70k capital budget in relation to the Hatley Gardens development (General Fund),

- The re-phasing of the leisure centre gym equipment replacement programme (General Fund), and
- Updates to the Housing Revenue Account annual programme of works for 2018/19.

#### 7. CORPORATE PERFORMANCE SCORECARD QUARTER 4 2017/18

The Cabinet considered the cumulative performance figures for the Corporate Performance Scorecard for quarter 4, 1st January 2018 to 31st March 2018 and the proposed indicators for performance monitoring for this financial year 2018/19.

#### Resolved:

- 1. To note the reported performance.
- 2. To agree the proposed indicators for performance monitoring for this financial year 2018/19

#### 8. COMMERCIAL PRINCIPLES

Cabinet received a report presenting the Council's commercial principles to Cabinet for formal adoption.

#### Resolved:

To note the Commercial Principles and the work in progress around the development of a commercial strategy.

# 9. MATTERS TO BE REFERRED FROM/TO POLICY SCRUTINY COMMITTEES:

Minute 5 referred a petition suggesting that the Council engages a private self- financing company to enforce laws on littering, dog fouling and fly tipping was referred to the Environment Policy & Scrutiny Committee for consideration and report.

# 10. MATTERS TO BE REFERRED FROM /TO THE STATUTORY COMMITTEES:

There were no matters.



# **Castle Point Borough Council**

**Forward Plan** 

**JULY 2018** 

#### **CASTLE POINT BOROUGH COUNCIL**

#### **FORWARD PLAN**

#### **JULY 2018**

This document gives details of the key decisions that are likely to be taken. A key decision is defined as a decision which is likely:-

- (a) Subject of course to compliance with the financial regulations, to result in the local authority incurring expenditure which is, or the savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates subject to a threshold of £100,000; or
- (b) To be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the area of the local authority.

The Forward Plan is a working document which is updated continually.

Date	<u>Item</u>	Council Priority	Decision by Council/ Cabinet	Lead Member(s)	Lead Officer(s)
July /October 2018	Regeneration & Assets Update	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
July 2018	Provision of Clinical Waste and Offensive Waste Collection Services	Public Health &Wellbeing /Environment	Cabinet	Streets, Waste, Flood and Water Management	Head of Environment
July 2018	Highway Improvements – Essex County Council Match Funding Offer	Environment	Cabinet	Strategic Partnerships	Head of Environment
September 2018	Canvey Island Seafront	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
September 2018	Thames Estuary Commission	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
September /October	Interreg Approvals – Markets Hadleigh Canvey Island	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
September 2018	Housing Asset Management Plan	Transforming Our Community	Cabinet	Housing and Council Homes	Head of Housing & Communities

September 2018	The Paddocks – Business Case	Transforming Our Community	Cabinet	Environment & Leisure Finance, Policy & Resources	Strategic Director (Resources)
September/ November 2018	Financial Update	Efficient and Effective Customer Focussed Services	Cabinet	Finance, Policy & Resources	Strategic Director (Resources)
Sept /October 2018	<u>Treasury Management Report – Updates</u>	Efficient and Effective Customer Focussed Services	Cabinet	Finance, Policy & Resources	Strategic Director (Resources)

AGENDA ITEM NO. 6(a)

#### **CABINET**

#### 18th July 2018

Subject: Highway Improvements – Essex County Council Match

**Funding Offer** 

Cabinet Member: Councillor Smith – Leader of the Council

#### 1. Purpose of Report

This report (1) advises of a match funding offer of up to £100k from Essex County Council (ECC) for highway improvements and (2) seeks approval to accept the offer.

2. Links to Council's priorities and objectives

This proposal supports the Council's "Environment" objective.

3. Recommendations

It is recommended that Cabinet:

- (1) Notes the content of this report;
- (2) Accepts the match funding offer of up to £100k from ECC subject to (i) the funding being used for highway improvements and not routine maintenance and (ii) ECC agreeing to roll forward its funding contribution to future years until such time that all the highway improvements schemes funded by this agreement have been completed; and
- (3) Approves the transfer of £100k from reserves to fund this Council's contribution to highway improvements.

#### 4. Background

On 24<sup>th</sup> May 2018 Councillor Bentley, ECC Cabinet Member for Infrastructure wrote to the Leader of the Council advising that close to an additional £5 million

had been allocated to fund pothole repairs and highway improvements across the county. As part of this investment ECC has allocated £1.2 million to increase the budgets of their Local Highways Panels (LHPs).

The letter advised that this money is available equally across the twelve LHPs Panels, up to £100k each subject to match funding, up to a maximum of £100k being committed by the relevant local Borough, City or District Council.

At the Castle Point LHP meeting on 28 June 2018 Members considered what the funding could be spent on if the Council was minded to accept the match funding offer.

ECC confirmed at the meeting that the funding would be used for implementation of schemes rather than feasibility and design work. The LHP agreed subject to the funding offer being agreed, to allocate part of this funding to the Canvey Town Centre Scheme which seeks to improve bus and larger vehicle manoeuvring at the Foksville Road/Furtherwick Road junction. The design work for this scheme has already been completed so implementation can be progressed this financial year.

It was further agreed that as the Foksville Road/Furtherwick Road junction scheme would involve liaison with a number of statutory undertakers which could be time consuming, that ECC is requested to agree that the match funding is not contained to the current year and that the provision may be rolled forward as necessary to the next financial year.

### 5. Corporate Implications

#### a. Financial implications

The responsibility for highway improvements rest with ECC not the Borough Council. However, accepting the match funding offer will provide for up to £200k of highway improvements in the Borough which would not otherwise take place.

As no provision has been made in this year's budget allocations for this funding it will be necessary to fund this Council's contribution from reserves.

#### b. Legal implications

None associated with this report.

#### c. Human resources and equality implications

There are no additional human resource implications. The implementation of the highway improvement schemes funded by this offer will be managed by ECC and its contractor Ringway Jacobs.

#### d. Timescale for implementation and risk factors

Highway schemes to be started and ideally completed this financial year. Due to possible delays caused because of the need to liaise with statutory undertakers, schemes may not be completed until 2019/20 or beyond. Funding from ECC and

this Council will need to be rolled forward to future financial years until the schemes are completed, if they are not completed by March 2019.

### 7. Background Papers:

Letter from Cllr Bentley, 24 May 2018

Report Author: Trudie Bragg, Head of Environment

AGENDA ITEM NO. 6(b)

#### **CABINET**

#### 18th July 2018

Subject: Provision of Clinical Waste and Offensive Waste

**Collection Services** 

Cabinet Members: Councillor Howard – Streets, Waste, Flood and Water

Management

#### 1. Purpose of Report

This report advises Cabinet (1) of the decision by NHS England to cease clinical waste and offensive waste collections from householders and (2) advises Cabinet of the need for this Council to offer clinical waste collections from January 2019.

#### 2. Links to Council's priorities and objectives

This proposal supports the Council's "Environment" objective. It is essential that clinical waste generated in the home by self-medicating residents is disposed of correctly. The provision of a clinical waste collection service reduces the risk of clinical waste being deposited within kerbside collections or litter bins. This also reduces the risk of exposure to these materials for Council staff, Pinnacle staff and residents.

#### 3. Recommendations

It is recommended that Cabinet:

- (1) Notes the decision by NHS England to cease providing clinical waste and offensive waste collections from 1 January 2019;
- (2) Endorses the need for the Council to provide a clinical waste collection service from 1 January 2019;
- (3) Agrees to the collection element of the clinical waste charge being funded by the Council for an initial 12 month period to allow officers time to ascertain likely demand levels beyond this point, with any additional costs that cannot be covered from savings elsewhere being drawn from reserves; and

(4) Reviews the arrangements after the new service has been in operation for one year and take up/ services costs are better understood.

### 4. Background

Castle Point Borough Council, as a waste collection authority, has a statutory duty to collect clinical waste from residents who self-medicate.

The Controlled Waste (England and Wales) Regulations 2012 define "clinical waste" as waste from a healthcare activity (including veterinary healthcare) which is infectious in nature. "Offensive waste" is defined as waste which is not clinical waste but contains body fluids, secretions or excretions, e.g. incontinence pads.

The legislation permits waste collection authorities to levy a charge for the collection of clinical and offensive waste produced at home by self-medicating residents. The disposal cost is borne by Essex County Council, as the Waste Disposal Authority.

However, historically the Clinical Commissioning Group (CCG)/NHS England has provided a clinical waste and offensive collection service free of charge to Castle Point residents. A collection of sharps containers from pharmacies has also been provided for.

NHS England has written to the Council to advise that it intends to cease sharps collections from pharmacies and clinical waste/ offensive waste collections from residents' homes from 1 January 2019.

For clarification, if a resident is treated by a medical professional in the home, this waste should be taken away by the medical professional; it is not the statutory responsibility of the waste collection authority to remove and dispose of such waste.

It will be necessary for the Council to offer a clinical waste collection service for self-medicating residents from 1 January 2019. It is proposed that from that time residents producing offensive waste will be advised to dispose of this waste as black sack waste, i.e. non-recyclable waste, as special disposal treatment of this type of waste is not required. The Council has experience of this arrangement already because a number of residents that have large quantities of incontinence pads receive assisted collections. These collections take place fortnightly, without any issues.

The information that NHS England has been able to provide in terms of the number of customers currently having clinical waste and/or offensive waste collected from their homes is scant to say the least but from a two month analysis of the invoices that they pay their contractor the information available suggests that the majority of waste collected is offensive waste rather than clinical waste. NHS England has advised that its contractor Stericycle maintains patient details and that it does not have details of the collection frequencies required. From the limited information available it would appear historically the majority of collections are scheduled weekly or ad hoc upon request.

The limited information available does make taking over the collection service very difficult. The Council will need to decide whether it wishes in line with its agreed commercial principles to pass the collection cost onto users of the service or to absorb the cost given the likely age and vulnerability of the residents concerned.

Whilst the number of residents currently requiring a clinical waste collection is likely to be small, this could increase significantly over time, as both an ageing population and awareness of the Council's scheme increases.

NHS England, via its contractor Stericycle intend to send out a letter to existing customers confirming that:

- the service patients are currently receiving is ceasing and explaining the difference between offensive and clinical waste;
- offensive waste can be placed in domestic refuse;
- residents producing clinical waste should contact their local council; and that
- residents producing excessive amounts of offensive waste should contact their local council.

Officers are in the process of sorting out the new operational arrangements for the new service. It is envisaged that an external provider will be employed to collect and dispose of the clinical waste collected from residents' homes.

#### 5. Corporate Implications

#### a. Financial implications

Given the limited information available about the number of service users, collection frequencies, etc it is difficult to accurately predict what the likely service costs will be when the Council takes over the service. Provided offensive waste is collected as part the Council's black sack collections, it is not felt that the cost to the Council will be significant in the short term. It is therefore felt appropriate to offer the service free of charge initially but to review the arrangements after one year of operation when we will have a better understanding of the service costs.

As no provision has been made in this year's budget for this service, it will be necessary to cover the additional cost by savings from elsewhere or by drawing down from reserves.

To ensure that the cost to the Council does not escalate unnecessarily it will be important to ensure that only waste that falls within the legal definition of "clinical waste" is collected and treated as clinical waste.

#### b. Legal implications

The Council has a statutory duty to collect clinical waste but it may levy a collection charge. The County Council, as the waste disposal authority must bear the cost of disposal.

#### c. Human resources and equality implications

The clinical waste service is likely to be exclusively used by individuals who self-administer medication within the home. Qualifying patients will require verification by their GP. A full service impact assessment will be required before any decision is taken about passing on collection charges to service users.

Since the collection of offensive waste presents no risk of harm to the operative, no additional training or personal protective equipment is required.

#### d. Timescale for implementation and risk factors

The Council will need to offer a clinical waste collection service from 1 January 2019. The decision by NHS England to cease the separate collection of offensive waste is unlikely to be popular with residents who currently receive the service and there may be an expectation that the Council provides this service in future.

### 7. Background Papers:

Correspondence from NHS England

Report Author: Trudie Bragg, Head of Environment

**AGENDA ITEM NO.7(a)** 

#### **CABINET**

#### 18th July 2018

Subject: Regeneration and Asset Update

Cabinet Member: Councillor Smith - Leader of the Council - Strategic

**Partnerships** 

**Councillor Mumford - Regeneration & Business Liaison** 

#### 1. Purpose of Report

This report is to inform the Cabinet of progress with current active regeneration and asset initiatives.

#### 2. Links to Council's priorities and objectives

The initiatives described in this report are directly linked to the Council's "Transforming our Community" priority – incorporating objectives for a sustainable future and the regeneration of town centres.

#### 3. Recommendations

That the Cabinet notes the progress underway on the initiatives set out in the Schedule to this report.

#### 4. Background

- 4.1 The Cabinet receives regular reports on regeneration initiatives underway in the Borough, co-ordinated by the Castle Point Regeneration Partnership.
- 4.2 The Schedule attached to this report seeks to inform the Cabinet regarding progress with the following key projects.
- 4.3 For the Hadleigh Town Centre "Gateway" site, options for the future of the wider site, as well as the Council's land at the former Crown PH site are now being considered and a separate report will be presented to a future meeting of the Cabinet once this work has concluded.
- 4.4 Proposals have been approved to allow for egress from the Morrison's store onto London Road, together with any consequential alterations to the bus lane. Once these proposals have been confirmed, detailed design and

- implementation work can begin on public realm improvements to the public footpaths in the town centre in the vicinity of the Morrison's store.
- 4.5 For Canvey Island, consultation on the proposed master plan for the seafront area has revealed some interesting proposals and these are under consideration.
- 4.6 Work on a detailed business case for proposals at The Paddocks for new community space continues in accordance with the Cabinet's decision in January 2018. This will set out the likely costs of developing the site in the way envisaged in the feasibility study, the likely contribution from the potential future "enabling development" and the potential future arrangements with the NHS regarding car parking for the Canvey Primary Care Centre continues.

#### 5 Corporate Implications

#### a. Financial Implications

5.1 Cabinet is asked to note that further reports will be prepared setting out the detailed financial implications of the Hadleigh town centre, Canvey seafront and Paddocks projects before final decisions are taken.

#### b. Legal Implications

5.2 Any development proposals, contracts and expenditure mentioned in this report are and will be taken forward in accordance with Council procedures.

#### c. Human Resources & Equality Implications

5.3 There are no implications of this kind arising from the recommendations in this report.

#### d. Timescale for implementation & risk factors

- 5.4 The work regarding future development prospects for Hadleigh Town Centre can be completed by the end of the calendar year. The work regarding the seafront and a way forward regarding The Paddocks is anticipated by autumn 2018.
- 5.5 The "Go Trade" project has an anticipated life of three and a half years. The next phase is for the Project Manager to develop options for the delivery of a market offer in both Canvey and Hadleigh town centres.

#### 6 Conclusions

- 6.1 The regeneration of important destinations in the Borough remains a strong ambition of the Castle Point Regeneration Partnership, in which the Council plays a leading role.
- 6.2 Officers continue to work with partners and representatives of local businesses in order to develop schemes and potential initiatives, such as

those described in this report, to improve local services and the environment, develop the local economy and assist businesses.

## **Background Papers**

None

### **Report Author:**

Steve Rogers – Local Plan & Regeneration Adviser Mark Evershed – Regeneration Delivery Manager

# **Employment, Innovation and Economic Development**

Activity	Update
Castle Point Business Forum	Next Forum event to be held on 10th October 2018 at The Old Fire Station, Hadleigh. The main topic is "Infrastructure & Connectivity", with a keynote presentation by Highways England Lower Thames Crossing Team.
Castle Point Mayor's Business Awards	The Mayor's Business Award winners were announced at the Civic Dinner held on the 24 <sup>th</sup> March 2018 at Runnymede Hall:-
	<ul> <li>Business Award: Green Clean Cleaning Services         Ltd     </li> <li>Runner up: Greater Minds Ltd</li> <li>Apprentice Award: Shelby Martin (Blu Nuvo Salon)</li> <li>Runner up: Sommer Higgs (Benfleet Dental Centre)</li> </ul>
	Next year's Business Awards Scheme will be launched at the Castle Point Business Forum on 10 <sup>th</sup> October 2018.
Business Advice	General business support enquiries continue to be directed to Business Essex Southend & Thurrock (BEST) Growth Hub. BEST have confirmed the organisation has secured funding for the next two financial years from Government.
	The programme of business support workshops is continuing.
	A drop in session for the South East Business Boost (SEBB) grant programme was held at the Council Offices on the 10 <sup>th</sup> April which resulted in 4 interviews with local businesses, two of whom proceeded to apply for the SEBB grant.
Support for delivery of extension to Northwick Retail Park	Started on site in March 2018.
Support for delivery of Thames View A130 Business Park	Development underway on site.
Support for delivery of Northwick Road Business Park	On hold pending delivery of the Thames View 130 Business Park.

### **Town Centres**

Activity	Update
Hadleigh Gateway Site	Previous proposed gateway scheme now withdrawn. Other options now being considered for either the whole site or phased development.
New exit for Morrison's, London Road, Hadleigh	Planning application for the Morrison's store revised access to London Road has been approved. Awaiting confirmation of a start date to undertake the works.
Public realm improvements and bus lane – Hadleigh Town Centre	Design to be finalised once bus lane, Morrison's proposed exit, and Hadleigh Island site discussions are concluded.
Public realm improvements – Canvey Town Centre	Town Centre Action Plan included in new Canvey Island Economic Plan. "Seed corn" funding available; additional funding being sought from the Local Highways Panel.
	Feasibility study to consider rationalisation of guard rails and bollards under consideration.
"Link to Lake" Furtherwick Road	On hold due to issues with the culvert to the rear of the site and the need to maintain land for Environment Agency access.
Paddocks redevelopment	Cabinet agreed in January 2018 to progress to the production of a detailed business plan for a new community facility at the Paddocks.
Town Centre Markets	Delivery of the 'Go Trade' INTERREG project for the development of Town Centre Markets in Canvey and Hadleigh is continuing.
	A Town Centre Project Officer has been appointed to help coordinate the delivery of the project.
	A business case considering the management of the markets has resulted in a preference for a market operator to be appointed to deliver the markets. An Expression of Interest process is being undertaken to identify potential operators.

## **Transport & Infrastructure**

Activity	Update	
Sadlers Farm interchange - local improvements	Construction works continuing, Phases 1 and 2 now complete. Further information can be found at;	
	https://www.balfourbeatty.com/sadlersfarm	
Access to Canvey – feasibility study	A draft study is to be prepared and reviewed.	
Roscommon Way Phase 3 - feasibility study	Bid submitted bid to Department for Transport under Large Local Majors fund for study into Roscommon Way Phase 3 and Third Access but this was not successful.	
	Discussions are on-going with the Environment Agency regarding technical requirements affecting the proposed route, route status and consequent requirements.	
A129 Corridor Route Based Strategy	Essex County Council (ECC) undertaking route-based strategy of the A129 between the A127 and A13.	
Fairglen interchange – consultation on short term schemes	ECC have undertaken update meetings with landowners directly affected by the short term scheme.	
	Land surveys and detailed design in progress.	
	Public consultation on the next stage of scheme design took place in February 2018 for a 6 week period.	
	Castle Point Council Cabinet consideration March 2018.	
	Works programmed to commence 2020/21.	
Cycle and passenger transport schemes	South Essex Active Travel partnership (SEAT) officially launched on 31st October 2017.	
Sustainable Travel	Production of a Castle Point Cycling Action Plan to help deliver and set a vision for cycle network improvements in Castle Point. Report now completed.	
	Cycling website refresh and improvements undertaken. New website now launched.	
	Bid by ECC and Southend-on Sea Council to Department for Transport "Transforming Cities" fund to improve public transport.	

Activity	Update
Drainage infrastructure improvements on Canvey – the "six point plan"	A comprehensive study of the highways drains/gullies on the Island has been undertaken to evaluate flood risk. Improvement packages, as recommended in the study, being prepared and funding sought.
Telecoms improvements – broadband speed and spread	Virgin Media finalising Phase 2 of their rollout on Canvey Island before commencing a major investment programme in Benfleet, Hadleigh & Thundersley.
Canvey Seafront Master Plan	Bell Phillips consulted with the Environment Agency and produced a final draft of a masterplan for Canvey Seafront and a development plan for Labworth Green.
	Following consultation, the proposals for the Thorney Bay area have been prioritised while other matters relating to the Labworth Green area are under further consideration.
	An Expression of Interest for funding from Round 5 of the Coastal Communities Fund was submitted on the 30th April 2018. The bid consists of funding for a scheme to include construction of a pavilion at Thorney Bay (to include public toilets and a retail kiosk), resurfacing and lighting of the footpath on the landward side of the seawall from Thorney Bay to the Labworth, extension of the Thorney Bay car park, visitor information and wayfinding, and refurbishment of public toilets at the Labworth and Lubbins car parks.  A decision from Government on the funding bid is expected shortly.

### **Health & Leisure**

Activity	Update
Primary Care Centre Canvey – optimisation of building and car park	See comments above on Paddocks redevelopment.
Health Hub for Benfleet/Hadleigh/Thundersley	Awaiting proposals from NHS for its operational requirements
Promotion of Hadleigh Park	Hadleigh Park is fully operational and has a well- established brand for both families and cyclists.
	Additional local signs and banners are being considered to give site more of a visible presence.
Canvey Wick Nature Reserve extension	Health, safety and environment consultants have undertaken a survey - this has assessed structures and land conditions. An action list has been prepared.
	The land managers are currently determining management prescriptions, to meet the site's ecological objectives.
Canvey Wick Nature Reserve	Fire breaks are being cut monthly into the large reed area that runs west to east along the south of the site.
	New signage has been put up in the car park, warning of closing times of Northwick Road Gate.
RSPB West Canvey Marsh	Footpath spraying and maintenance has occurred at the top of the reserve around the Pantiles area and the programme will continue throughout the summer. Footpath edges and the play area has been cut.
	Hides have been repaired and painted and the wildflower walk is open, just off the Dog Loop.