



Council Offices, Kiln Road,
Thundersley, Benfleet,
Essex SS7 1TF.
Tel. No: 01268 882200
Fax No: 01268 882455



A MEETING OF THE COUNCIL of the Borough of Castle Point will be held in the **Council Chamber, Council Offices, Kiln Road, Thundersley**, on **WEDNESDAY, 28TH JULY, 2021 at 7p.m. NB Time**, and all Members of the Council, listed below, are hereby summoned to attend to transact the undermentioned business.

Councillors, Mrs P. Haunts, (The Worshipful the Mayor), Mrs. J.A Blissett ,(Deputy Mayor),A. Acott, J. Anderson, D. Blackwell, B. Campagna, S. Cole, J.M. Cutler, W.J.C. Dick, Ms. N. Drogman, Mrs. B. Egan, E. Egan, J. Fortt, M.J Fuller, W. Gibson, P.C. Greig, S. Hart, N. Harvey, G.I. Isaacs, W. Johnson, C.A. MacLean, P. May, S Mountford ,C. Mumford, Mrs. S. Mumford, B.A. Palmer, Mrs. J Payne, J.A. Payne, C.R Riley, Mrs. C.J Sach, R. Savage, A.G. Sheldon, T.F. Skipp, A. Taylor, D.J. Thomas, A. Thornton, Mrs. J Thornton, M.A Tucker, P.E. Varker, Walter and G.St.J. Withers

Ann C. Horgan
Head of Governance
Proper Officer

AGENDA

PART I

(Business to be taken in public)

1. Apologies for absence

2. Members' Interests

3. Minutes

To receive the following:

- Minutes of the meeting of the Ordinary Council held on 24th March 2021.
- Minutes of the Special Council meeting held on 19th May 2021

4. Mayor's Announcements

The Mayor will report announcements if any at the meeting.

5. Questions from members of the public of which Notice has been received

There are none.

6. Questions from Members of the Council of which Notice has been received

There are none.

7. To deal with any business from the last Council Meeting

There is none.

- 8. Any explanations for urgent decisions taken by Cabinet**
There are none.
- 9. Consideration of recommendations from Cabinet:**
Council is asked to approve the recommendation from Cabinet on 16 June 2021 recommending the adoption of the Working Definition of Antisemitism. A report is attached.
- 10. Any References from the Scrutiny/Policy and Scrutiny or Regulatory Committees**
There are none.
- 11. Report from the Leader of the Council/Cabinet Member**
The Leader is to report at the meeting.
- 12. Notices of Motion**
These are attached.
- 13. Petitions submitted by Members of the Council of which Notice has been given.**
An online petition has been received which will be reported to the next appropriate Cabinet meeting.



ORDINARY COUNCIL MINUTES

24TH MARCH 2021

MINUTES of the Ordinary Meeting of the Council of the Borough of Castle Point held remotely via Microsoft Teams and broadcast live from the Council Chamber, Council Offices, Kiln Road, Thundersley, on 24th March 2021.

PRESENT:

Councillors, Riley (Mayor), Mrs P. Haunts, (Deputy Mayor), J. Anderson, D. Blackwell, Mrs. J.A Blissett, B. Campagna, D. Cross, J.M. Cutler, W.J.C. Dick, Ms N. Drogman, Mrs B. Egan, E. Egan, M.J Fuller, P.C. Greig, S.Hart, N. Harvey, G.I. Isaacs, W. Johnson, C.A. MacLean, P. May, C. Mumford, B.A. Palmer, Mrs J Payne, J.A. Payne, Mrs C.J Sach, A.G. Sheldon, T.F. Skipp, J.A. Stanley, A. Taylor, D.J. Thomas, Mrs J Thornton, M.A Tucker, P.E. Varker, Walter and G.St.J Withers

APOLOGIES

Apologies for absence were received from Councillors Acott and Cole.

94. IN MEMORIAM: FORMER CHIEF EXECUTIVE DAVID MARCHANT

Before continuing with business, Council took some time to remember and reflect on Mr David Marchant.

It was with great sadness that the Mayor announced that David Marchant Chief Executive passed away on 11th March 2021 at the age of 68 following a short illness.

David Marchant made a huge impact during just under 16 years as Chief Executive of Castle Point Borough Council most notably leading the transformation of the Council from one of the worst Councils in the Country to one of the best performing.

Beyond Castle Point David Marchant was the longest serving Chief Executive in Essex and was held in the very highest regard by Councillors and colleagues across Essex particularly South Essex and within Local Government.

Many tributes have been received from Mayors, Chairmen of Councils, local government organisations and colleagues expressing condolences to the whole Council.

David's death was a terrible loss for everyone at Castle Point Borough Council.

David led from the front was extremely hard working, loyal and dedicated to public service. David Marchant was held in the highest regard and his wise advice and guidance and his support greatly valued.

The Mayor on behalf of the Council expressed condolences to David Marchant 's family and friends at this sad time.

Lead by the Leader of the Council Cllr Stanley, Cllrs Blackwell, Mrs Egan, Dick, MacLean, Sheldon and Anderson paid warm tributes to David Marchant, top man and Chief Executive.

At the conclusion the meeting paused to remember David Marchant Chief Executive.

95. MEMBERS' INTERESTS

There were none.

96. MINUTES

The Minutes of the meeting of the Ordinary Council held on, 25th November 2020 and the Special Council meeting held on, 24th February 2021, were taken as read and agreed as a correct record.

97. MAYOR'S ANNOUNCEMENTS

The Mayor's indicated that he would defer these announcements until the Annual Council meeting in May. However the Mayor took the opportunity to encourage support for local charities during the pandemic.

98. QUESTIONS FROM MEMBERS OF THE PUBLIC OF WHICH NOTICE HAS BEEN RECEIVED

There were none.

99. QUESTIONS FROM MEMBERS OF THE COUNCIL OF WHICH NOTICE HAS BEEN RECEIVED

There were none.

100. TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING

There were none.

101. ANY EXPLANATIONS FOR URGENT DECISIONS TAKEN BY CABINET

There were none.

102. CONSIDERATION OF RECOMMENDATIONS FROM CABINET

There were none.

103. ANY REFERENCES FROM THE SCRUTINY/POLICY OR REGULATORY COMMITTEES

There were none.

104. DAVID MARCHANT CHIEF EXECUTIVE

The Mayor reported that following Mr Marchant's passing a report would follow confirming arrangements in place for the conduct of Council business. In the meantime senior management would continue to operate in accordance with arrangements in place under the Constitution for the conduct of Council business. The Mayor reminded Council that Miss Horgan had taken on the appointment for

the conduct of Elections and with the Elections Team was preparing for the forthcoming Elections.

Resolved - to note the report.

105. CHANGES TO LEADERSHIP AND RELATED MATTERS

Council received a report advising that Councillor Jeffrey Stanley (as Deputy Leader) took up the appointment of Leader of the Council on the resignation of Councillor Norman Smith as Leader of the Council and Councillor representing the Boyce Ward.

Councillor Dick had given notice he wished to be treated as a member of the Conservative Group on the Council.

Resolved – to note the report.

106. COVID-19 IMPACT ON CASTLE POINT

Members and Officers at the meeting paused to reflect on work this Council had done with our Partners across Private, Public and Voluntary Sectors to keep ourselves and the people of Castle Point safe in these unprecedented times. To remember those from within our organisation and community whose lives had been affected, whose livelihoods have been harmed or in some cases whose lives have been lost to Covid-19. During the reflection some images of the last 12 month were shown.

The Council went on to consider an update report on the impact of Covid-19 on the residents of Castle Point. In response, the Council had, over the last year, worked collaboratively with partners and the community where there had been an unparalleled mobilisation of collective resources and volunteers to face this challenge head on. This response had helped to significantly mitigate the impact, had saved lives and supported the most vulnerable in the community, with tens of thousands of interactions helping to protect residents.

To date sadly had been 382 deaths in Castle Point, where Covid-19 was mentioned on the death certificate as one of the causes. The report analysed some of the factors which might have contributed to the comparatively high death rate.

In summary, the age profile of the Borough has had an impact on the number of Covid-19 deaths along with other factors such as: population density; proximity to London; pockets of deprivation; and the prevalence of a number of underlying medical conditions and overall health. Addressing these risk factors was not something that the Council could do on its own. Only through close 7 partnership working, including supporting the delivery of the Castle Point and Rochford Health and Wellbeing Strategy, could these risk factors be reduced.

Whilst the vaccination programme presented an important way out of the pandemic it was important, in light of the presence of the risk factors presented in this report, that people continue to follow the rules for their own safety and the safety of others.

It was important to remember that behind each death number, there was a person, their family and a great sense of loss. Once restrictions allow, arrangements would

be made to properly reflect on those that have passed in our Borough during this difficult time.

In commenting on the report Councillors took the opportunity to thank Officers, the Ambulance Service, Fire Services, NHS workers and volunteers for their hard work and great community spirit.

Resolved:

To note the content of the report and supports the ongoing communication of the message to residents to follow the rules for their own safety and the safety of others.

107. DISCRETIONARY RATE RELIEF – BUSINESS RATES EXPANDED RETAIL DISCOUNT AND NURSERY DISCOUNT

Council considered a report setting out amendments to the Council's Discretionary Rate Relief Policy to reflect government proposals in supporting businesses as a result of the Coronavirus pandemic and provides detail on two ongoing temporary measures in relation to Expanded Retail Discount Relief, and Nursery Discount Relief.

Resolved:

To note the contents of the report and endorse the following:

- The Expanded Retail Discount (2020/21) to be extended for three months for eligible properties, at 100% relief, uncapped, for the period 1 April 2021 to 30 June 2021.
- From 1 July 2021 to 31 March 2022, the Expanded Retail Discount will apply at 66% relief for eligible properties in the scheme, with a cash cap of £2m for businesses that were required to close as at 5 January 2021, and up to £105,000 for business permitted to open at that date.
- The Nursery Discount 2021 will also be extended for three months, at 100%, uncapped, for the period 1 April 2021 to 30 June 2021
- From 1 July 2021 to 31 March 2022, the Nursery Discount will apply at 66% relief for eligible properties, with a cash cap of £105,000.
- The Council's Discretionary Rate Relief policy to be updated to reflect the above changes.

108. CASTLE POINT BOROUGH COUNCIL LITTER STRATEGY

Council considered a report seeking approval and adoption of the Castle Point Borough Council Litter Strategy. The Strategy before the Council covered the following processes – education; enforcement; infrastructure, monitoring and cleansing. The Strategy would be subject to an annual review.

Resolved:

To note the contents and adopt the Litter Strategy.

109. REPORT FROM THE LEADER OF THE COUNCIL/CABINET MEMBER

The Leader of the Council thanked all those that who had supported and encouraged him during his short time as Leader of the Council.

The Leader reported that as Leader of the Council he had received letters of condolence from a wide range of local government organisations acknowledging David Marchant's huge contribution across local government.

The Leader acknowledged the difficulty of the past year and expressed pride and gratitude in the response to covid by the Council. Particular mention was made of the enforcement role undertaken by Environmental Health, the work of Revs and Bens in administering grant funding and the increased pressure on the refuse collection service.

The Leader recognised the partnership working with NHS and voluntary services and thanked leisure services for their support as volunteers.

The Leader was pleased to note that it had been possible to progress the work to improve the Labworth Car park and the work of his predecessor.

The Leader expressed confidence in the Council's response to the route map out of the pandemic and looked forward to continued partnership working with the Council's strategic partners in ASELA.

As the Leader was standing down in the forthcoming Elections, he concluded by wishing the Council well for the future. He thanked those who were not seeking re-election for their service to the Community and good luck to those seeking re-election.

At the conclusion of the Leader's report councillor colleagues acknowledged and thanked Councillor Stanley for his service to the Council.

110. NOTICES OF MOTION

There were none.

111. PETITIONS SUBMITTED BY MEMBERS OF THE COUNCIL OF WHICH NOTICE HAS BEEN GIVEN

There were none.

The Mayor wished good luck to those seeking re-election and thanked those Councillors who were not seeking re-election for their service to the Council and the community.

In particular the Mayor on behalf of the Council formally recorded the Council's thanks to Cllr Jeffrey Stanley for his outstanding service during his many years in charge of Council finances.

Mayor



ANNUAL COUNCIL MINUTES

19TH MAY 2021

MINUTES of the Annual Meeting of the Council of the Borough of Castle Point held in the Council Chamber, Council Offices, Kiln Road, Thundersley, on Wednesday, 19th May 2021.

PRESENT:

Councillors, Riley (The Worshipful the Mayor), Mrs P. Haunts, (Deputy Mayor), J. Anderson, D. Blackwell, Mrs. J.A Blissett, B. Campagna, S. Cole, J.M. Cutler, W.J.C. Dick, Ms. N. Drogman, Mrs. B. Egan, E. Egan, J. Fortt, M.J Fuller, W. Gibson, P.C. Greig, S. Hart, N. Harvey, G.I. Isaacs, W. Johnson, C.A. MacLean, P. May, C. Mumford, Mrs. S. Mumford, B.A. Palmer, Mrs. J Payne, J.A. Payne, Mrs. C.J Sach, R. Savage, A.G. Sheldon, T.F. Skipp, A. Taylor, D.J. Thomas, A. Thornton, Mrs. J Thornton, M.A Tucker, P.E. Varker, Walter and G.St.J. Withers

APOLOGIES

Councillor S. Mountford.

1. MEMBERS' INTERESTS

There were no disclosures of interest.

2. MAYOR'S ANNOUNCEMENTS

The Mayor was pleased to welcome to the Council six newly elected Councillors, Councillor A. Thornton, Councillor J. Fortt, Councillor W. Gibson, Councillor S. Mountford, Councillor Mrs. S. Mumford and Councillor R. Savage.

3. ELECTION OF NEW MAYOR

Moved by Councillor Riley and seconded by Councillor Maclean

Resolved – That unless she resigns or becomes disqualified, Councillor Mrs Patricia Haunts be elected Mayor, to continue in office until her successor becomes entitled to act as Mayor.

Councillor Haunts made her Declaration of Acceptance of Office and assumed the Chain of Office. The Mayor thanked the Council for her appointment. The Mayor announced that her Chaplain would be the Reverend Marion Walford and she planned to raise funds for local charities during her year of office.

4. VOTE OF THANKS TO RETIRING MAYOR

Moved by Councillor Isaacs who paid tribute to Past Mayor, Cllr Riley. The vote was seconded by Councillor Dick.

Resolved – That a vote of thanks be accorded to Councillor Riley on his retirement from the office of Mayor.

Councillor Riley responded on his term of office during the past two municipal years 2019 – 2021.

The Mayor presented Councillor Riley with his 'Past Mayor's Badge'.

5. ELECTION OF DEPUTY MAYOR

Moved by The Mayor, Councillor Haunts and seconded by Councillor Sheldon.

Resolved - That unless she resigns or becomes disqualified, Councillor Jay Blissett be elected Deputy Mayor to continue in office until her successor becomes entitled to act as Deputy Mayor.

Councillor Mrs Blissett made her Declaration of Acceptance of Office and thanked the Council for her appointment.

6. ELECTION OF LEADER OF THE COUNCIL

Moved by Councillor Isaacs and seconded by Councillor Mrs Egan.

Resolved - That unless he resigns, is no longer a Councillor, or is removed from office by resolution of the Council or otherwise becomes disqualified, Councillor Andrew Sheldon be appointed Leader of the Council in accordance with the Localism Act 2011 for the Council year.

The Leader of the Council thanked the Council for his appointment and outlined plans as Leader.

7. APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL

Moved by Councillor Sheldon and seconded by Councillor Johnson.

Resolved - That unless he resigns or becomes disqualified, Councillor Paul Varker be appointed Deputy Leader of the Council for the Council year.

8. BOROUGH ELECTIONS – REPORT OF THE RETURNING OFFICER

The Council received the following report from the Returning Officer Miss Horgan on the result of the Borough Council Elections held on 6th May 2021, as follows: -

(a) Results

The number of votes for each candidate was as follows: -

Appleton Ward	
MCCARTHY-CALVERT, Lynsey	635
ROCHA, Toni	254
SKIPP, Tom	1011
Turnout: 36%	

Annual Council 19.5.2021

Boyce Ward	
BAILLIE, Robert Steven	895
MILLER, Terry George	196
SWINDELL, Ellis	67
THORNTON, Andrew	956

Turnout: 40%

Boyce Ward By Election	
EDWARDS, Allan David	654
FORTT, Jack David	979
ROBERTS, Christopher	189
WILSON, Brian	219

Turnout: 40%

Cedar Hall Ward	
CHASIA, Moreblessing	177
DIXON, Michael	741
MOUNTFORD, Stephen James	905
NEGUS, Charlotte Madeleine	41

Turnout 37%

St George's Ward	
BREW, Billy	116
DEARSON, Michael, Ernest	457
DUNHILL, Rosalind	315
WALTER, Clive	670

Turnout 35%

St George's Ward By Election	
CURTIS, Katie Elizabeth	535
MUMFORD, Susan	952

Turnout 34%

St James' Ward	
AINSLEY, Sharon Anne	483
BAILEY, Gwyneth Ann	298
HART, Simon, Evan	1098
HOPKINS, Miles, Sheridan, Mark	134

Turnout 37%

St Mary's Ward	
CHAPMAN, Laurence James	348
GOLDFINCH, Roxanne, Catherine, Indianna	766
SAVAGE, Russell	816

Turnout 39%

Annual Council 19.5.2021

St Peter's Ward	
DUFF, Geoffrey Robert	67
EGAN, Beverley	829
EMBERSON, William, Frederick	209
WOODLEY, John, Charles	742
Turnout	36%

Victoria Ward	
GIBSON, Warren James	922
HARRISON, Thomas, Francis	223
HOPKINS, Victoria, Louise	92
QUARTERMAINE, Sean, Douglas, Brian	735
Turnout	43%

Canvey Island Central	
ANDERSON, John Marshall	840
SMITH, Kieran	153
STANLEY, Jeffrey	327
Turnout	26%

Canvey Island East	
CARTEY, Owen Westley	577
REILLY, Jacqueline Constance	128
SACH, Carole Joan	677
Turnout	29%

Canvey Island North	
MCCARTHUR-CURTIS, Margaret Edith	191
PAYNE, John Albert	863
ROPER, Adrian	501
Turnout –	30%

Canvey Island South	
ANDERSON, Elizabeth	116
BANNISTER, Richard John	25
CAMPAGNA, Barry Charles	864
GRIFFIN, Scott	502
HUNTMAN, Jamie David	38
Turnout	30%

Canvey Island Winter Gardens	
MANCLARK, David George	151
SAVILL, Raymond George	273
STONE, John Andrew Nicol	340
TAYLOR, Allan	465
Turnout	25%

Overall turnout 34%

(b) Postal Voting

The number of postal voters on the register was 10,616 and papers to this number were despatched. This was an increase and reflected the campaign to encourage postal voting as part of steps to ensure a covid safe election. Up to the close of the poll 7391 had been returned and the number of votes recorded in (a) above included the postal votes which were found to be in order.

(c) Return of Expenses

These returns were required from candidates and election agents within 35 days of the election.

(d) Declaration

To receive a report as to declarations of acceptance of office as required by statute.

(e) Commentary on the conduct of the Elections

The poll for the Borough Elections was held in thirteen Wards (there was no election in the Canvey West Ward) with two by elections in Boyce Ward and St George's Wards respectively. The poll and the poll for the election of the Police Fire and Crime Commissioner for the Essex Police area had been postponed from May 2020 due to the Covid pandemic. These polls were taken together with the scheduled elections for the Essex County Council.

These were the most complex set of polls in a generation which was complicated further by the Covid 19 pandemic and the overriding requirement to deliver a covid secure election.

The passing of David Marchant, the Returning Officer just before the commencement of the Election period added to the huge task before the Elections team who had worked so closely with Mr Marchant in conducting Elections for just under sixteen years. To honour him personal feelings were set to one side to deliver the elections efficiently.

As a consequence of Mr Marchant's passing the appointment and responsibilities of the Returning Officer were passed to Miss Ann Horgan to carry out the duties and responsibilities under the Representation of the People Act 1983 together with the associated electoral registration responsibilities of Local Registration Officer.

Official polling cards were delivered to all registered electors between 22nd March and 29th March in an A5 format and the content as prescribed in election rules. The poll cards at this year's elections owing to the Covid pandemic were delivered by Royal Mail to ensure that residents received their cards in a timely fashion and before key deadlines.

Details were reported of four changes to polling stations in the light of the request from Government to avoid where possible the use of schools as polling stations or where venues were being used to respond to the covid pandemic. All Voters affected by the changes of venue were notified in March before the issue of Poll cards.

The elections were delivered under the system of Individual Electoral Registration (IER) introduced in June 2014. As stated in section (b) of this report 10,616 postal

votes were issued. As part of the arrangements for running a covid safe election, the Elections Team had been proactive in encouraging postal voting with good use being made of the social media assets provided by the Electoral Commission. The preparation of the postal ballot paper packs was outsourced to a mailing house and these arrangements were both efficient and effective. The delivery by Royal Mail in respect of the mailing of the postal vote packs went smoothly this year.

The receipting of the postal votes was undertaken in house with a dedicated team recruited for the task. These arrangements worked well with candidate's representatives able to attend to oversee the process if they wished.

In order to ensure a covid safe count, arrangements were made for the Counts to take place over three days. the verification of votes for the PFCC took place on Thursday 6th May 2021 followed by the verification and count for the Essex County Council. The counting of votes for the PFCC took place on Saturday 8th May 2021.

The verification and counting of the votes for the Borough Elections which took place on Friday 7th May 2021 was carefully planned by the elections team and delivered timely declarations for each of the thirteen Wards and the By elections. This was achieved by using dedicated count teams of staff and by placing emphasis on accuracy throughout the verification process and the counting of the votes between candidates. In order to accommodate the numbers attending the count and take precautions against covid it was necessary to schedule the Count across two sessions.

The Returning Officer was pleased to report that the measures implemented by the elections team worked successfully and contributed to the delivery of covid safe, timely and robust election results which should have the confidence of the Council, political parties, candidates and the electorate of the Borough.

The Returning Officer took the opportunity to record her thanks to everyone who assisted in the delivery of these covid safe and secure elections and concluded her report by acknowledging that the work of the Election team and all other involved in the process vindicated Mr Marchant's trust in his top team to deliver safe and effective elections. This was a fitting tribute and memorial to him.

Resolved – to confirm the appointments and note the report.

9. POLITICAL PROPORTIONS OF THE COUNCIL AND APPOINTMENTS TO COMMITTEES ETC.

The Council considered a report, which reviewed the allocation of seats to the political groups on the Council. The report also addressed the appointment of Committees and appointment of the Chairmen under the structure approved by Council designed to respond to the obligations and duties placed on the Council by the Localism Act 2011.

Details of the allocations were set out in the report. As a result of the Borough Elections this year the allocation of seats to the political groups had changed.

In making the appointments to Council, the Council needed to consider the political proportions of the Council. The allocation of memberships on the Committees had to be on the basis of the political proportions of the Council.

It should be stressed that political proportions relate to proportions based on the respective memberships of political groups. By law, a group had to contain at least two Members.

Notice had been received of a new Political Group on the Council to be known as the People's Independent Party. The membership comprised:

- Councillor Russ Savage
- Councillor Warren Gibson
- Councillor Steve Mountford
- Councillor Steve Cole
- The leader of the Group is Councillor Steve Cole

Throughout the calculations on proportions, the figures had therefore been based on the proportions of the groups to the membership of the Council as it was at present i.e. 41, as shown in the following table.

Party	Seats	Proportions for allocation purposes
Conservative	21	51% (51.21%)
Canvey Island Independent	16	39% (39.02%)
People's Independent Party	4	10% (9.75%)

In the remainder of this item relating to the appointment of Committees etc, the above political proportions had been applied and the allocations rounded to ensure compliance with the political balance requirement. The Council also had to look at the overall allocation across all Committees etc to ensure the individual Committee rounding did not distort the overall balance, and there may have to be some overall adjustment to correct any imbalance caused through the rounding.

The table below showed the total number of seats allocated to each Group: -

Party	Actual Allocation
Conservative	39
Canvey Island Independent	30
People's Independent Party	7
Total	76

With regard to membership of the Development Management Committee Members' attention was directed to the statutory guidance which suggested that full exchange of information between the Executive and the Committee taking the development control decisions was essential. The statutory guidance advised that the Council should consider including a member of the Executive on the membership of the Committee taking development control decisions although he or she should not be the Chairman of the Committee. Accordingly, the Council's Constitution has been amended to reflect this good practice and the Development Management Committee procedures contained in the handbook had also been revised to that only one member of the Cabinet shall be a member of the Development Management Committee. The Constitution already states that the Cabinet Member shall not be eligible to be the Chairman or Vice Chairman of the Committee.

Details of the Groups' wishes concerning the appointments had been circulated in an informal memorandum.

The recommendations below were formally Moved and duly Seconded: –

Resolved:

1. To make the appointments as set out in the following resolutions.
2. To appoint the following Committees shown below.
3. That the membership and the appointment of the Chairmen on Committees shall be as follows:

Committee	Councillors
Scrutiny Committee	Conservative: Cllrs Drogman, MacLean, Skipp, A. Thornton Canvey Island Independent: Cllrs Blackwell, Harvey, Tucker People's Independent Party: Cllr Cole
	Chairman: Cllr Blackwell

Committee	Councillors
Environment PSC	Conservative: Cllrs Blissett, Drogman, Fortt, S. Mumford, Walter Canvey Island Independent: Cllrs Anderson, Palmer, J Payne, Thomas. People's Independent Party: Cllr Savage

Annual Council 19.5.2021

	Chairman: Cllr Ms Drogman
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Committee	Councillors
Wellbeing PSC	<p>Conservative Cllrs MacLean, S, Mumford, Riley, A. Thornton, Walter</p> <p>Canvey Island Independent: Cllrs Acott, Campagna, Greig, Withers.</p> <p>People's Independent Party: Cllr Gibson</p>
	Chairman: Cllr Walter

Committee	Councillors
Place & Communities PSC	<p>Conservative: Cllrs Dick, E. Egan, Fortt, MacLean, S Mumford</p> <p>Canvey Island Independent: Cllrs Harvey, J Payne, Taylor, Withers</p> <p>People's Independent Party: Cllr Mountford</p>
	Chairman: Cllr Dick

Committee	Councillors
Audit	<p>Conservative: Cllrs Drogman, Riley. A Thornton</p> <p>Substitutes 2: Cllrs Blissett, MacLean</p>

Annual Council 19.5.2021

	<p>Canvey Island Independent: Cllrs Blackwell, May</p> <p>Substitutes 2: Cllrs Acott, Thomas</p>
	<p>Chairman: Cllr Riley</p>

Committee	Councillors
Licensing	<p>Conservative: Cllrs Dick, Drogman, E.Egan, Isaacs, MacLean, S. Mumford, Riley, A. Thornton.</p> <p>Canvey Island Independent: Cllrs Acott, Fuller, Greig, Palmer, Sach, Taylor.</p> <p>People's Independent Party: Cllr Savage</p>
	<p>Chairman: Cllr E.Egan</p>
Committee	Councillors
Development Management Committee	<p>Conservative: Cllrs Dick, Drogman, Fortt, J. Thornton, Skipp</p> <p>Substitutes 2: Cllrs S. Mumford, Walter</p> <p>Canvey Island Independent: Cllrs: Acott, Anderson, Blackwell, Fuller,</p> <p>Substitutes 2: Cllrs Tucker, Withers</p> <p>People's Independent Party: Cllr Gibson</p> <p>Substitute 1</p>

Annual Council 19.5.2021

	Cllr Savage
	Chairman: Cllr Skipp

Committee	Councillors
Review	<p>Conservative: Cllrs Haunts, Isaacs, Skipp, A. Thornton</p> <p>Canvey Island Independent: Cllrs Campagna, May, Sach.</p> <p>People's Independent Party: Cllr Mountford</p>
	Chairman: Cllr Haunts

10. REPORT OF THE LEADER OF THE COUNCIL REGARDING APPOINTMENTS TO CABINET

The Leader presented a report to Council which set out details of his appointment of Members to the Cabinet and outlined their responsibilities.

Resolved – to note the report and the following appointments: -

Councillor Andrew Sheldon	Leader
Councillor Paul Varker	Deputy Leader – Special Projects
Councillor Wayne Johnson	Resources
Councillor Jacqui Thornton	Growth – Economic, Environment & Sustainability
Councillor Godfrey Isaacs	People – Community
Councillor Beverley Egan	People – Health & Wellbeing
Councillor Simon Hart	Place – Infrastructure
Councillor James Cutlet	Waste & Environmental Health

To be advised at a later date Place – Housing

11. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

Resolved - That the following Members be appointed representative on outside bodies.

Name of Body	Councillor
Age UK	Cllr P.J May

Annual Council 19.5.2021

Air Training Corps (Canvey Squadron)	Cllr J. Anderson
Air Training Corps (Thundersley Squadron)	Cllr G.I. Isaacs
Arts Ministry	Cllr J.M. Cutler
British Red Cross Society (Essex Branch)	Cllr C.E. Mumford
Castle Point Association of Voluntary Services (2)	Cllr C.G.Riley Cllr W. Johnson
Southend Hospital Trust	Cllr P .Haunts
Castle Point Sports Club for the Disabled (Executive Committee)	Cllr P.J. May
Carers Choice (Castle Point Branch) Management Committee	Cllr C. MacLean Cllr S. Mumford
Jubilee Training and Welfare Centre Trust	Cllr W. Johnson
Local Government Association	Leader of the Council
London Southend Airport Consultative Committee	Cllr C. Mumford (Sub) Cllr A.C. Walter
Castle Point Local Action Group	Cllr CIIP nomination
Essex Pension Fund Strategy Board	Cllr C.G Riley
Relate South Essex	Cllr G.Isaacs
Royal National Lifeboat Institution (Canvey Island Branch)	Cllr N. Harvey
Opportunities South Essex	Leader of the Council
Royal Voluntary Service	Cllr J.A. Blissett
Wyvern Community Transport	Cllr W. Johnson
Essex Police & Crime Panel	Cllr G.I. Isaacs
South Essex Children's Partnership Board	Cllr W. Johnson
Civil Military Partnership Board(Veterans UK)	Cllr S. Cole

12. DAY AND HOUR OF MEETINGS

Resolved - to approve the Calendar of Meetings for the Council Year 2021/2022.

Mayor

ORDINARY COUNCIL

28TH JULY 2021

Subject: Adoption by Full Council of the Working Definition of Antisemitism
Cabinet Member Councillor Isaacs People - Community

1. Purpose of Report

Following the pledge by the Communities Secretary the Right Honourable Robert Jenrick MP Council is invited to consider the recommendation from the Cabinet meeting on 16th June 2021 to adopt a non-legally binding working definition of antisemitism.

2. Links to Council's Priorities and Objectives

This report links with the Council's Health and Community Safety objective.

3. Recommendation

It is recommended that the Council adopts the International Holocaust Remembrance Alliance (IHRA) working definition of antisemitism as set out below.

"Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestation of antisemitism are directed towards Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

4. Background

4.1 The IHRA is an intergovernmental organisation mandated to focus solely on Holocaust related issues.

4.2 The Plenary of the IHRA has developed the non-legally binding working definition of antisemitism as shown above.

- 4.3 To date Governments in 19 countries, including the United Kingdom, have adopted or endorsed the definition.
- 4.4 In a speech to the Board of Deputies of British Jews in September 2019 Communities Secretary Robert Jenrick MP said he wants all Councils to adopt the working definition of antisemitism as a matter of urgency.
- 4.5 In the Borough of Castle Point there is a large and growing community of orthodox Jewish people.

5. Proposal

- 5.1 The proposed IHRA definition of antisemitism is put forward for formal adoption by the Castle Point Borough Council as shown below:

“Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestation of antisemitism are directed towards Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

It provides 11 examples of antisemitism including statements that make mendacious, dehumanising, demonising, debasing or stereotypical allegations against Jews as such or the power of Jews as a collective.

6. Corporate Implications

(a) Financial Implications

None

(b) Legal Implications

None

(c) Human Resources and Equality Implications

The definition will be integrated into the Council’s existing equality policies.

(d) IT and Asset Management Implications

None

7. Timescale for implementation and Risk Factors

The working definition is to be adopted by the Council with immediate effect following the pledge made by the Communities Secretary.

8. Background Papers

IHRA Fact Sheet: Working Definition of Antisemitism

Report Author:

Mrs Melanie Harris MA BSc(Hons) MIOL

Head of Licensing and Safer Communities and Designated Officer for Safeguarding Children and Vulnerable Adults

ORDINARY COUNCIL

28TH JULY 2021

Subject: Report of the Leader of the Council/Cabinet Members

1. Purpose of Report

To report on key issues facing the Council; highlight recent Cabinet business and look forward.

2. Links to Council's Priorities and Objectives

This links with all.

**3. Recommendation:
To note the report.**

The Leader of the Council has indicated that he wishes to report on the following:

1. To establish a Canvey Access Task Force to progress improving access to Canvey Island.
 2. To encourage partnership working to address deprivation in Castle Point.
 3. To refresh initiatives to enhance the Streetscene in Castle Point.
 4. Living with Covid to update Councillors on arrangements following the lifting of restrictions on 19th July 2021.
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ORDINARY COUNCIL

28TH JULY 2021

Subject: Notices of Motion

1. Purpose of Report

To present to Council valid Notices of Motion received for consideration at this meeting.

1. Councillor Ms Drogman has given notice of the following:

We propose a motion to explore areas suitable to set up a pilot scheme to use wildflower planting in Castle Point with the aim of improving the natural environment for insects including bees and butterflies in our Borough. If this is successful, we'd like to roll out the scheme across the Borough.

The Motion is to be seconded by Councillor Mrs Thornton

2. Councillor Blackwell has given notice of the following:

Canvey Island Independent Party calls upon this administration to halt the paddocks community hall renewal programme and have a full consultation with the residents on modernising the existing hall.

The Motion is to be seconded by Councillor Palmer.

As this Motion has financial implications the Motion will be deferred without debate for a report to Cabinet Council Procedure Rule 13 applies. The Motion will not be dealt with at this meeting.

3. Councillor Anderson has given notice of the following:

Canvey Island Independent Party call upon this administration to bring forward an environmental policy to re wild of our grass verges on highway routes where possible.

The Motion is to be seconded by Councillor Fuller.

4. Councillor Mrs S. Mumford has given notice of the following:

Castle Point Borough Council reaffirms the Council policy making it a condition a condition on any fairground operator or similar, including fetes and competitions, when granting permission to use Castle Point Borough

Council land or facilities, that the giving of live animals as prizes is prohibited.

Castle Point Borough Council wishes to confirm, the policy of the RSPCA as support for this Motion.

The Motion is to be seconded by Councillor Ms Drogman.

5. Councillor Cole has given notice of the following:

We the Peoples Independent Party call on this Council to support the Motion set out below passed by MPs from all political parties against the Government's proposals to reform the planning system which is to remove local residents rights to object individual planning applications.

(This house believes planning works best when developers and the local community work together to shape the local areas and deliver the necessary new homes and therefore calls on the Government to protect the rights of communities to object to individual planning applications)

The Motion is to be seconded by Councillor Gibson.
