

COMMUNITY RIGHT TO BID NOMINATION FORM

If you need assistance completing this form, please refer to the guidance document which can be downloaded from the website

<http://mycommunityrights.org.uk/community-right-to-bid>

or alternatively telephone: **0845 345 4564**

Section 1 About the property to be nominated

Please note that the property should not be residential property including outbuildings and associated land, land licensed as a caravan site or operational land for statutory undertakers - (Please see the Assets of Community Value (England) Regulations 2012 schedule 1 for more detail on what cannot be listed).

Name of property:

Address of property:

Postcode:

Property owner's name:

Address:

Postcode: Tel:

Current occupiers name:

Section 2 About your community organisation

NB - Please note that your organisation should consist of 21 members or more who appear on the electoral role

Name of organisation:

Title: First Name: Surname:

Position in organisation:

Email address:

Address:

Postcode: Tel: Mobile:

Your role in the organisation:

Organisation type Community Group

- | | |
|---|---|
| <input type="checkbox"/> Parish Council | <input type="checkbox"/> Unincorporated |
| <input type="checkbox"/> Neighbourhood Forum | <input type="checkbox"/> Community Interest Company |
| <input type="checkbox"/> Industrial & Provident Society | <input type="checkbox"/> Company Limited by Guarantee |
| <input type="checkbox"/> Charity | |

How many members do you have (this is particularly important for unincorporated community groups)?

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Please send your completed form to the Head of Law, Castle Point Borough Council, Council Offices, Kiln Road, Thundersley, Benfleet, Essex, SS7 1TF or by email JBishop@castlepoint.gov.uk

Section 3 Supporting information for nomination

Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document. It should be a building or other land whose main (ie not ancilliary) use furthers the social wellbeing or social interests of the local community, has recently done so and may realistically do so in the future.

Why do you feel the property is an asset of community value? Please give as much information as possible.

Section 4 Boundary of property

What do you consider to be the boundary of the property? Please give as much detail/be descriptive as possible (if possible, please include a plan).

Section 5 Attachment checklist

- ☐ Copy of group constitution (if you are a constituted group)
- ☐ Name & home addresses of 21 members registered to vote in nomination area (if group is not incorporated)
- ☐ Site boundary plan (if possible)

Section 6 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed: Dated: