

# Licensing Fees & Charges

1<sup>st</sup> April 2026 – 31<sup>st</sup> March 2027

## Contact for all licensing matters

Licensing, Castle Point Borough Council, Kiln Road, Benfleet, Essex, SS7 1TF.

Tel: [01268 882480](tel:01268882480) E-mail: [licensing@castlepoint.gov.uk](mailto:licensing@castlepoint.gov.uk)

## Gambling Act 2005

| Premises Type                          | Transitional Fast Track Application | Transitional Non-Fast Track Application | New Application | Annual Fee |
|----------------------------------------|-------------------------------------|-----------------------------------------|-----------------|------------|
| Existing Casinos                       | £250.00                             | £1,500.00                               | n/a             | £2,250.00  |
| Bingo Club                             | £250.00                             | £1,310.00                               | £2,625.00       | £750.00    |
| Betting Premises (Excluding Tracks)    | £250.00                             | £1,125.00                               | £2,250.00       | £450.00    |
| Tracks                                 | £250.00                             | £930.00                                 | £1,125.00       | £750.00    |
| Family Entertainment Centres           | £150.00                             | £750.00                                 | £1,500.00       | £300.00    |
| Adult Gaming Centre                    | £250.00                             | £750.00                                 | £1,500.00       | £750.00    |
| Small Lottery Licence                  |                                     |                                         | £40.00          | £20.00     |
| Alcohol Licensed Gaming Machine Permit |                                     |                                         | £150.00         | £50.00     |
| Notification of 2 gaming machines      |                                     |                                         | £50.00          |            |

| Premises Type                         | Application To Vary | Application To Transfer | Application for Re-Instatement | Application for Provisional Statement | Licence Application (Provisional Statement Holders) | Copy Licence | Notification of Change |
|---------------------------------------|---------------------|-------------------------|--------------------------------|---------------------------------------|-----------------------------------------------------|--------------|------------------------|
| Bingo Club                            | £1,300.00           | £900.00                 | £900.00                        | £2,600.00                             | £900.00                                             | £25.00       | £50.00                 |
| Betting Premises (Excluding Tracks)   | £1,125.00           | £900.00                 | £900.00                        | £2,250.00                             | £900.00                                             | £25.00       | £50.00                 |
| Tracks                                | £930.00             | £710.00                 | £710.00                        | £1,875.00                             | £710.00                                             | £25.00       | £50.00                 |
| Family Entertainment Centres          | £500.00             | £700.00                 | £700.00                        | £1,500.00                             | £700.00                                             | £25.00       | £50.00                 |
| Adult Gaming Centre                   | £750.00             | £900.00                 | £900.00                        | £1,500.00                             | £900.00                                             | £25.00       | £50.00                 |
| Alcohol licensed Premises/ FEC permit |                     |                         |                                |                                       |                                                     | £25.00       | £25.00                 |

# Licensing Act 2003

Premises and club application and annual fees- each premises that is licensable will be allocated to a fee band according to rateable value.

| Band                        | A              | B                 | C                  | D                   | E             |
|-----------------------------|----------------|-------------------|--------------------|---------------------|---------------|
| Non domestic rateable value | None to £4,300 | £4,301 to £33,000 | £33,001 to £87,000 | £87,001 to £125,000 | £125,001 plus |

Each band attracts a different level of application fee- payable upon submitting the application to the Licensing Authority.

## PREMISES LICENCES

| Band                                                                                                                                                  | A    | B    | C    | D         | E           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|------|-----------|-------------|
| New application and variation                                                                                                                         | £100 | £190 | £315 | £450      | £635        |
| Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)             |      |      |      | X2 (£900) | X3 (£1,905) |
| Annual charge                                                                                                                                         | £70  | £180 | £295 | £320      | £350        |
| Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D&E only) |      |      |      | X2 (£640) | X3 (£1,050) |

## CLUB PREMISES CERTIFICATES

| Band                          | A    | B    | C    | D    | E    |
|-------------------------------|------|------|------|------|------|
| New application and variation | £100 | £190 | £315 | £450 | £635 |
| Annual charge                 | £70  | £180 | £295 | £320 | £350 |

There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005.

Source: <https://www.gov.uk/government/publications/alcohol-licensing-fee-levels/main-fee-levels>

---

## Other Licensable Activity

### SCRAP METAL DEALERS ACT 2013

| Type               | Application Fee | Renewal fee |
|--------------------|-----------------|-------------|
| Site Licence       | £1000           | £500.00     |
| Collectors Licence | £400            | £200.00     |
| Variation          | £50.00          | £50.00      |
| Copy of licence    | £50.00          | £50.00      |

### STREET TRADING

| Type                                            | Application Fee |
|-------------------------------------------------|-----------------|
| Annual Licence for 1 day a week                 | £500.00         |
| One Day Street Trading Licence (one off events) | £10.00          |
| Additional days / nights added to Licence       | £75.00          |

### PAVEMENT PERMISSION

| Type                                            | Application Fee | Renewal Fee |
|-------------------------------------------------|-----------------|-------------|
| 1 Table and upto 4 chairs                       | £70.00          | £50.00      |
| 2 – 4 tables and 5 to 16 chairs                 | £120.00         | £100.00     |
| 5 or more tables and unlimited number of chairs | £200.00         | £180.00     |

### OTHER APPLICATIONS

| Type                       | Application Fee | Renewal fee |
|----------------------------|-----------------|-------------|
| Pleasure Boat Licence      | £400.00         | £400.00     |
| Boatman's Licence          | £60.00          | £60.00      |
| Sexual Entertainment Venue | £1500.00        | £750.00     |
| Hypnotism permit           | £0.00           | £0.00       |

## Hackney Carriage and Private Hire Licensing Fees

### DRIVERS LICENCE

| Type                                                   | 1 Year Licence | 2 Year Licence | 3 Year Licence | Renewal |
|--------------------------------------------------------|----------------|----------------|----------------|---------|
| Combined Hackney Carriage/Private Hire Drivers Licence | £260.00        | £320.00        | £375.00        | £178.00 |
| Private Hire Drivers Licence (including restrictive)   | £180.00        | £230.00        | £280.00        | £140.00 |
| Upgrade from Private Hire to Combined Licence          | £80.00         | £90.00         | £95.00         | N/A     |

### OTHER DRIVER FEES

| Type of Application           | Fee                                 |
|-------------------------------|-------------------------------------|
| English Language Test         | £49.00                              |
| Criminal Record Check (DBS)   | At the applicants expense           |
| Driving Assessment            | At the applicants expense           |
| Group 2 medical               | At the applicants expense           |
| Disability Awareness Training | At the applicants expense           |
| Safeguarding Training         | At the applicants expense           |
| Driving Licence check         | Included within the application fee |
| Replacement badge             | £5.00                               |

## VEHICLE LICENCE FEE

| Type             | Application Fee | Renewal Fee |
|------------------|-----------------|-------------|
| Hackney Carriage | £450            | £300        |
| Private Hire     | £265            | £200        |

## OTHER VEHICLE FEES

| Type of Application                          | Fee     |
|----------------------------------------------|---------|
| Replacement vehicle fee (Change of Vehicle)  | £125.00 |
| Insurance replacement vehicle (temporary)    | £125.00 |
| Transfer of Interest notification fee        | £50.00  |
| Interim MOT (at council's approved provider) | £50.00  |
| Replacement Door Sticker                     | £7.50   |
| Replacement Plate (External or internal)     | £10.50  |

## OPERATORS LICENCE FEE

| Type               | 1 Year Licence Fee | 5 Year Licence Fee |
|--------------------|--------------------|--------------------|
| 1 vehicle          | £100               | £500               |
| 2 or more vehicles | £200               | £1000              |